

Firewheel Swim & Recreation
Executive Board Meeting
Agenda
January 10th, 2011

1. **Open Meeting / Present Agenda / Determine Board Officer Positions:** Establish a quorum / Present agenda / Introduction and welcome of new board members / Fill Board Officer positions (President; Vice President; Treasurer).
2. **Minutes:** Review and approve November and December board meeting minutes.
3. **Treasurer's Report:** Review and approved the December financial report.
 - *2011 End-of-Year Balance Sheet*
 - *2011 Profit & Loss Performance*
 - *2011 Audit Report Approval* –In addition to approving the annual audit report, the Board needs to approve payment to DeVolt for attending the annual end-of-year meeting, as well as a “donation” to Ducks Unlimited (in lieu of billing) for accountant review of 2010 audit.
 - *2012 Budget Review*
4. **Governance:** Review, discuss and decide on general operational governance matters.
 - *Document Reviews:* Discuss printed meeting minute documents (monthly meeting minutes, financial reports, agendas, etc).
 - *Policies & Procedures* – Review and approve Association policies and procedures for adoption in accordance with the new Texas legislation that went into effect at the start of the year.
 - *Delinquency Report* – Review status and recommend action if needed.
 - *Utilities Matrix* – Review for anomalies / variances.
 - *Web Site* – Discuss status of S&R Web site content update (agendas, minutes, new policies, etc.).
 - *Capital Maintenance Fund* – Discuss reserve analysis to establish a capital maintenance fund for possible adjustments to the 2012 budget and for future budget planning purposes.
 - *2012 Project Planning Review* – Review projects and attempt to prioritize order of importance and then by month for addition to future board meeting agendas. (see list below agenda)
5. **Pool, Clubhouse & Parking Area:**
 - *Pool Draining:* Discuss and approve additional draining of pool per Jon's recommendation, because of recent rains.
 - *New Signs:* Update hours of pool operation.

- **Infant Tiles:** Status of graphic recommendation for adding/inserting tiles in the pool before opening the pool next year, to reflect the restriction on allowing children with diapers in the (adult) pool. (*Runyan*)
- **Kiddies Pool:** Status of solution proposal for a sprinkler fountain in the middle of the kiddies pool (strong metal tubular structure with an umbrella or mushroom like top to function as a circular water fall in the pool) (*Collins*)
- **Security System:** Authorize upgrade to pool security system based on proposals from Kellen's Security Services, the current security vendor. The following proposals were submitted:
 - Software upgrade, training, and new video recorder: \$2,214.80
 - Same as above, plus 2 replacement pan/tilt/zoom camera to replace older technology cameras and parking lot and kiddy pool: \$6,135.61.

Note: Board discussed incremental approach during the November 2011 board meeting, but deferred decision until after the first of the year.

6. Pond / Waterfall / Landscape:

- **Water:** (Float Valve repair/replacement)
- **Pond Medics:**
 - Discuss warranty replacement of decorative aquatic plants planted in 2011 (north end)
 - Fish Stocking: (Establish 2012 schedule)
 - Authorize stocking of Bass/Brim/Bluegill (no Catfish) per month and number recommended by Pond Medics
 - Authorize purchase and placement of fish structure per month and number recommended by Pond Medics
 - Discuss management of nuisance aquatic plants (weed & algae control)
- **Tree Maintenance:** Review arborist maintenance proposal (*Whitrock*)
- **Water Restrictions** – Discuss the potential of additional water restrictions at Jan meeting and the potential impact to the shared Retreat vitality grant to add trees and shrubs around the waterfalls. Water restrictions will most likely prevent new plantings until after the drought related water restrictions are lifted.
- **Drainage Between Water Oak & Campbell** – Discuss blockage of creek between Water Oak and drain pipes under Campbell Road.

7. **Round Table:** New topic input from Board members of concerns or issues for discussion or to be added to the next board meeting agenda.

8. **Adjourn:**

2012 Project, Upgrades and Repairs Planned

- Reserve Assessment (Top 2012 Priority) for 2013 Budget Planning Input
- Splash Day (2012 Pool Opening)
- Cleaning of Waterfall and Basin
- Update/Upgrade Web Site (Web Hosting and Content Management)
- Update/Upgrade Pool/Clubhouse Security Equipment (\$2,200 - \$6,100)
- Add Fish Habitat to Pond and Re-Stock (Bluegill; Brim & Bass / No Catfish or Tilapia) (\$2,000 - \$3,000)
- Garland Neighborhood Vitality Grant (Landscape and Lighting / Waterfall Area) (25% of \$31,000)
- Upgrade Kiddies Pool Water Spout (\$1,000)
- Pool Tiles to Prohibit Children That Are Not Potty Trained (\$1,000)
- Children's Playground Equipment (\$7,000)
- Shade for Kids Pool & BBQ Areas (\$5,000 - \$7,000)
- Add Flowerbed Screening Around Trash Containers (\$300)
- Paint Clubhouse
- Additional Card Tables for Clubhouse
- Upgrade Pool Drain Pipes
- Tree Service Based on Recommendations of Arborist
- Add Lighting Under Pool Pavilion
- Install Music System for Pool Area
- Install Exhaust Fan In Downstairs Clubhouse (re-evaluate spring 2012)